# **Open Morris Web Officer Report**

### Web Site

### 1. Domain Names:

- a. The domain name <u>open-morris.org</u> is registered to Open Morris with <u>123-reg.co.uk</u> The domain is currently registered until 3 Jan 2020
- b. The domain name <u>imodayofdance.com</u> is registered to Joint Morris Organisations with <u>123-reg.co.uk</u>. The domain is currently registered until 20 Nov 2020. The domain is paid for on behalf of the three morris organisations.
- 2. Hosting: The website and email facilities are currently hosted by Hills Associates, the trading name of Malcolm Hills. The annual cost for hosting is £50 per year. This is invoiced annually on 1 January. There are no limitations to storage capacity, bandwidth or email facilities.

#### 3. Web Site

- a. The website is built on the Wordpress CMS platform using a premium professional theme (Enfold). Open Morris has purchased a lifetime single site licence for Enfold
- b. The Web Site is designed to provide as much information as possible for members and the public. All of Open Morris Documents are available for viewing online and can be downloaded for offline viewing.
- c. Membership Renewal will as far as possible this year be undertaken online. Each Member will be able to check the details we hold and amend where necessary. Membership Payment will still need to be done either by Cheque by post, Standing Order or Direct Bank Transfer. Full details will be included in the Renewal Emails.
- 4. Usage: The website attracts approximately 75,000 page hits per month. Full detailed statistics are available on request.

## 5. Ongoing Problems

a. Email. Providing an email service that can be used by a small number of people i.e. the committee members and also providing mass mailing functions to our membership will always be difficult. Sending mail to a large number of recipients and forwarding to personal email addresses is always likely to attract attention and occasional blacklisting. This is an ongoing problem that is monitored closely.

For this reason we ask all members to provide an alternative email contact address in case the primary address can't be reached.

- b. The site is large and complex and sometimes things don't quite work, particularly with the numerous varied devices and browsers now available. Often the only way to know that something is broken is to be told by the users. Please do not hesitate to let me know if anything is not behaving the way you think it should.
- 6. Side Details and Photos: Each member side has its own Side Page. A brief resumé and photographs can easily be added to this page. The page also includes details of your practice times and venue (where provided). It is important therefore to keep us up to date with any changes. If you would like a resumé and photographs added then please send them to me at <a href="web@open-morris.org">web@open-morris.org</a>
- 7. Events Calendar; The web site includes an Events Calendar which is currently used to highlight a small number of "national events". If you would like to use this space to advertise your events or dance-outs then please send the details to <a href="web@open-morris.org">web@open-morris.org</a> I will also look at publishing member events on the Side page as well as the Events Pages.
- 8. Finally, whilst I might be technically competent to maintain our web presence, I am not particularly creative; I am therefore more than happy to receive criticism and suggestions to make it easier to use.

Malcolm Hills

Web Officer

web@open-morris.org